



Tuesday  
November 10, 2015  
7:00 pm

**Town of Southwest Ranches  
Recreation, Forestry and Natural Resources  
Rural Public Arts and Design Advisory Board  
Joint Meeting Agenda**

Town Hall  
13400 Griffin Road  
Southwest Ranches, FL 33330

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**Board Members**

Rose Allbritton, Chris Brownlow, MaryGay Chaples, Lana Eichel, Debra Goff-Rose, Debbie Green, Nancy Hartmann, John Herring, Aster Knight, Debbie Mantel, Marie Nix, Karen Parkerson, Kathy Sullivan

**Council Liaison**

Gary Jablonski

**Staff Liaison**

December Lauretano-Haines

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- A. ROLL CALL**  
**B. PLEDGE OF ALLEGIANCE**  
**C. AGENDA AS FOLLOWS**  
**D. FILING:**
- Excuse absences
  - Adopt Town of Southwest Ranches Recreation, Forestry and Natural Resources Advisory Board Meeting Minutes for October 2015.
- E. NEW BUSINESS:**
- Emily McCord Aceti will address the Boards regarding public works projects affecting Southwest Meadows Sanctuary/Calusa Corners as well as Frontier Trails Parks
  - Emily McCord Aceti will update the Boards regarding Calusa Corners development
  - Staff will update the Boards regarding development of a memorial structure at Trailside Park
- F. OLD BUSINESS:**
- Follow up/Maintenance report attached for the Board's review and discussion.
- G. AGENDA PREP FOR NEXT MEETING**  
**H. BOARD MEMBER COMMENTS**  
**I. STAFF COMMENTS**  
**J. HOA/PUBLIC COMMENTS**  
**K. ADJOURNMENT**

**Town of Southwest Ranches**  
**Recreation, Forestry and Natural Resources Advisory Board**  
**Meeting Minutes**

Tuesday

Town Hall

October 13, 2015

13400 Griffin Road

7:00 P.M.

Southwest Ranches, FL 33330

**RFNRAB Members Present:**

Rose Albritton

Chris Brownlow

MaryGay Chaples

Lana Eichel

Debbie Green

Nancy Hartmann

Aster Knight

Debbie Mantel

Karen Parkerson

Kathy Sullivan

**RFNRAB Members Absent:**

Debra Goff-Rose

John Herring

Marie Nix

**Council Present:**

Gary Jablonski

Doug McKay

**Staff Present:**

December Lauretano-Haines

**Guests:**

Newell Hollingsworth

Call to order at 7:00 P.M. A quorum was established.

Aster Knight made a motion to excuse the absence of the members listed above. Nancy Hartmann seconded and the motion passed unanimously.

Debbie Green made a motion to approve the minutes of the September meeting. Aster Knight seconded and the motion passed unanimously.

Karen Parkerson made a motion to approve CEHOA providing beer at their grand opening. Lana Eichel seconded and the motion passed unanimously.

Discussion Items:

- Staff reviewed the monthly maintenance report/update. Drainage is being addressed at Frontier Trails. Anything involving the Board will come to our attention.
- Lana requested help with volunteers for her booth at the "Ride for the Ranches" fundraiser.
- Members discussed the Smith business and existing maintenance issues/agreements with the Town
- Suggestions for the CEHOA: one person handles the beer and sales (similar to AKPF); need liability insurance; party is approved; the volunteer fire department is cooking and donating the food.
- Halloween will be at ROCA; the volunteer fire department is selling food-all else is free.
- The Ed Board is having a poker fundraiser at Landlubber's on the 15<sup>th</sup>.
- Members discussed the old house and plans for preservation.
- A conceptual plan for Caloosa Corners was approved by the Council.

The meeting adjourned at 7:40 P.M.



**Town of Southwest Ranches  
Recreation, Forestry and Natural Resources Advisory Board  
Follow up/Maintenance Report**

Tuesday  
November 10, 2015  
7:00 pm

Town Hall  
13400 Griffin Road  
Southwest Ranches, FL 33330-2628

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**Board Members**

Rose Allbritton, Chris Brownlow, MaryGay Chaples, Lana Eichel, Debra Goff-Rose, Debbie Green, Nancy Hartmann, John Herring, Aster Knight, Debbie Mantel, Marie Nix, Karen Parkerson, Kathy Sullivan

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**EQUESTRIAN PARK**

**Pressure Cleaning:** all park structures are in the process of being pressure cleaned.

**ROLLING OAKS**

**Pressure Cleaning:** Fences pressure cleaning is complete.

**COUNTRY ESTATES PARK:**

**Development work:** The park is open daily during daylight hours.

**Water System Cover:** Permitting is in preliminary progress for this item.

**Playground repairs:** Manufacturer's rep will complete on-site inspection of all components for wear and any warranty repair work that may be necessary.

**Playground Fencing:** More replacement pieces have been ordered at manufacturer's cost for replacement.

**Maintenance:** Maintenance of the landscape via settlement agreement is nearing its termination. The Town's maintenance contractor has begun semi regular service and the maintenance is anticipated to improve significantly under their care.

**TRAILSIDE PARK:**

Eagle Scout candidate Tyler Tongen will soon complete his bench replacement project.

**SW 185 WAY POCKET PARK, SOUTHWEST MEADOWS SANCTUARY, FRONTIER TRAILS:**

The site is mowed according to the maintenance scheduled.

**CALUSA CORNERS:**

**Improvements:** Engineering for FRDAP-funded phase I site improvements is still in progress.

**Pressure Cleaning:** Fences pressure cleaning is complete.

**FORESTRY, MAINTENANCE, & OTHER PROJECTS:**

**Tree Removal Inspections:** inspections are ongoing for those required permits that are not cost-recoverable.